Statement of revenue and expenditure of the European Centre for the Development of Vocational Training (Cedefop) for the financial year 1999

(1999/772/EC)

Pursuant to Article 14, second subparagraph, of Council Regulation (EEC) No 1416/76 of 1 June 1976 on the financial provisions applying to the European Centre for the Development of Vocational Training [1], as amended by Regulation (EEC) No 1948/93 [2], 'the statement of revenue and expenditure and the list of posts shall be published in the *Official Journal of the European Communities*, at the same time as the general budget of the European Communities'.

[1] OJ L 164, 24. 6. 1976, p. 1.
[2] OJ L 181, 23. 7. 1993, p. 15.

CEDEFOP

STATEMENT OF REVENUE

Summary

Title Chapter	Heading	Financial year 1999	Financial year 1998	Financial year 1997
1	**EUROPEAN COMMUNITY SUBSIDY**			
1 0	EUROPEAN COMMUNITY SUBSIDY	14 700 000	13 000 000	13 629 534,44
	Title 1 — Total	**14 700 000**	**13 000 000**	**13 629 534,44**
2	**MISCELLANEOUS REVENUE**			
2 0	PROCEEDS OF THE SALE OF MOVABLE AND IMMOVABLE PROPERTY	p.m.	p.m.	0,—
2 1	PROCEEDS FROM LETTING AND HIRING	p.m.	p.m.	0,—
2 2	REVENUE FROM AND ALLOWANCES FOR SERVICES RENDERED AGAINST PAYMENT	p.m.	p.m.	0,—
2 3	REIMBURSEMENT OF VARIOUS EXPENSES	20 000	20 000	8 087,88
2 4	GIFTS AND LEGACIES	p.m.	p.m.	0,—
2 5	INCOME FROM INVESTMENTS, BANK INTEREST AND OTHER REVENUES; EXCHANGE RATE GAINS	80 000	80 000	152 280,35
	Title 2 — Total	**100 000**	**100 000**	**160 368,23**
3	**PAYMENTS FROM THIRD PARTIES**			
3 0	PAYMENTS FROM ICELAND	11 080	10 182	0,—
3 1	PAYMENTS FROM NORWAY	235 450	216 359	126 282,79
	Title 3 — Total	**246 530**	**226 541**	**126 282,79**
	GRAND TOTAL	**15 046 530**	**13 326 541**	**13 916 185,46**

CEDEFOP

TITLE 1

EUROPEAN COMMUNITY SUBSIDY

CHAPTER 1 0 — EUROPEAN COMMUNITY SUBSIDY

Article Item	Heading	Financial year 1999	Financial year 1998	Financial year 1997
	CHAPTER 1 0			
1 0 0	***European Community subsidy***	14 700 000	13 000 000	13 629 534,44
	CHAPTER 1 0 — TOTAL	14 700 000	13 000 000	13 629 534,44
	Title 1 — Total	**14 700 000**	**13 000 000**	**13 629 534,44**

CEDEFOP

TITLE 1

EUROPEAN COMMUNITY SUBSIDY

CHAPTER 1 0 — EUROPEAN COMMUNITY SUBSIDY

1 0 0 ***European Community subsidy***

Financial year 1999	Financial year 1998	Financial year 1997
14 700 000	13 000 000	13 629 534,44

Remarks

Council Regulation (EEC) No 337/75 of 10 February 1975 setting up a European Centre for the Development of Vocational Training (OJ No L 39, 13.2.1975, p. 1), as last amended by Regulation (EC) No 251/95 (OJ No L 30, 9.2.1995, p. 1).

Pursuant to Article 11 (2) of this Regulation a subsidy allocated to the Centre is entered in the general budget for the European Union. The revenue shown corresponds to the amount of the subsidy provided (see Item B3-1 0 2 5 of the statement of expenditure in Section III 'Commission' of the general budget).

CEDEFOP

TITLE 2

MISCELLANEOUS REVENUE

CHAPTER 2 0 — PROCEEDS OF THE SALE OF MOVABLE AND IMMOVABLE PROPERTY

CHAPTER 2 1 — PROCEEDS FROM LETTING AND HIRING

CHAPTER 2 2 — REVENUE FROM AND ALLOWANCES FOR SERVICES RENDERED AGAINST PAYMENT

CHAPTER 2 3 — REIMBURSEMENT OF VARIOUS EXPENSES

Article Item	Heading	Financial year 1999	Financial year 1998	Financial year 1997
	CHAPTER 2 0			
2 0 0	***Proceeds of the sale of movable and immovable property***	p.m.	p.m.	0,—
	CHAPTER 2 0 — TOTAL	p.m.	p.m.	0,—
	CHAPTER 2 1			
2 1 0	***Proceeds from letting and hiring***	p.m.	p.m.	0,—
	CHAPTER 2 1 — TOTAL	p.m.	p.m.	0,—
	CHAPTER 2 2			
2 2 0	***Revenue from and allowances for services rendered against payment***	p.m.	p.m.	0,—
	CHAPTER 2 2 — TOTAL	p.m.	p.m.	0,—
	CHAPTER 2 3			
2 3 0	***Reimbursement of various expenses***	20 000	20 000	8 087,88
	CHAPTER 2 3 — TOTAL	20 000	20 000	8 087,88

CEDEFOP

CHAPTER 2 4 — GIFTS AND LEGACIES

CHAPTER 2 5 — INCOME FROM INVESTMENTS, BANK INTEREST AND OTHER REVENUES; EXCHANGE RATE GAINS

Article Item	Heading	Financial year 1999	Financial year 1998	Financial year 1997
	CHAPTER 2 4			
2 4 0	***Gifts and legacies***	p.m.	p.m.	0,—
	CHAPTER 2 4 — TOTAL	p.m.	p.m.	0,—
	CHAPTER 2 5			
2 5 0	***Income from investments, bank interest and other items***	80 000	80 000	152 280,35
2 5 1	***Exchange rate gains***	p.m.	p.m.	0,—
	CHAPTER 2 5 — TOTAL	80 000	80 000	152 280,35
	Title 2 — Total	**100 000**	**100 000**	**160 368,23**

CEDEFOP

TITLE 2

MISCELLANEOUS REVENUE

CHAPTER 2 0 — PROCEEDS OF THE SALE OF MOVABLE AND IMMOVABLE PROPERTY

2 0 0 ***Proceeds of the sale of movable and immovable property***

Financial year 1999	Financial year 1998	Financial year 1997
p.m.	p.m.	0,—

CHAPTER 2 1 — PROCEEDS FROM LETTING AND HIRING

2 1 0 ***Proceeds from letting and hiring***

Financial year 1999	Financial year 1998	Financial year 1997
p.m.	p.m.	0,—

CHAPTER 2 2 — REVENUE FROM AND ALLOWANCES FOR SERVICES RENDERED AGAINST PAYMENT

2 2 0 ***Revenue from and allowances for services rendered against payment***

Financial year 1999	Financial year 1998	Financial year 1997
p.m.	p.m.	0,—

CHAPTER 2 3 — REIMBURSEMENT OF VARIOUS EXPENSES

2 3 0 ***Reimbursement of various expenses***

Financial year 1999	Financial year 1998	Financial year 1997
20 000	20 000	8 087,88

Remarks

This amount concerns the reimbursement of petty expenses (private telephone calls, etc.).

CHAPTER 2 4 — GIFTS AND LEGACIES

2 4 0 ***Gifts and legacies***

Financial year 1999	Financial year 1998	Financial year 1997
p.m.	p.m.	0,—

CEDEFOP

CHAPTER 2 5 — INCOME FROM INVESTMENTS, BANK INTEREST AND OTHER REVENUES; EXCHANGE RATE GAINS

2 5 0 Income from investments, bank interest and other items

Financial year 1999	Financial year 1998	Financial year 1997
80 000	80 000	152 280,35

Remarks

This amount concerns bank interest accruing to the Centre.

2 5 1 Exchange rate gains

Financial year 1999	Financial year 1998	Financial year 1997
p.m.	p.m.	0,—

Remarks

Council Regulation (EEC) No 1416/76 of 1 June 1976 on the financial provisions applying to the European Centre for the Development of Vocational Training (OJ No L 164, 24. 6.1976, p. 1), as amended by Regulation (EEC) No 1948/93 (OJ No L 181, 23.7.1993, p. 15).

The losses and gains due to the exchange rates in operation during transfers of funds may be compensated as allowed for in Article 22 (c) of this Regulation. Thus, only in the case of a positive balance at the end of each financial year will it be necessary to establish a revenue order.

CEDEFOP

TITLE 3

PAYMENTS FROM THIRD PARTIES

CHAPTER 3 0 — PAYMENTS FROM ICELAND

CHAPTER 3 1 — PAYMENTS FROM NORWAY

Article Item	Heading	Financial year 1999	Financial year 1998	Financial year 1997
	CHAPTER 3 0			
3 0 0	***Payments from Iceland***	11 080	10 182	0,—
	CHAPTER 3 0 — TOTAL	11 080	10 182	0,—
	CHAPTER 3 1			
3 1 0	***Payments from Norway***	235 450	216 359	126 282,79
	CHAPTER 3 1 — TOTAL	235 450	216 359	126 282,79
	Title 3 — Total	**246 530**	**226 541**	**126 282,79**
	GRAND TOTAL	**15 046 530**	**13 326 541**	**13 916 185,46**

CEDEFOP

TITLE 3

PAYMENTS FROM THIRD PARTIES

CHAPTER 3 0 — PAYMENTS FROM ICELAND

3 0 0 ***Payments from Iceland***

Financial year 1999	Financial year 1998	Financial year 1997
11 080	10 182	0,—

CHAPTER 3 1 — PAYMENTS FROM NORWAY

3 1 0 ***Payments from Norway***

Financial year 1999	Financial year 1998	Financial year 1997
235 450	216 359	126 282,79

CEDEFOP

EXPENDITURE

General summary of appropriations (1999 and 1998) and outturn (1997)

Title Chapter	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
1	**STAFF**			
1 1	STAFF IN ACTIVE EMPLOYMENT	5 767 000	5 556 391,98	5 265 055,79
1 3	MISSIONS AND DUTY TRAVEL	300 000	295 000	210 000,—
1 4	SOCIOMEDICAL INFRASTRUCTURE	154 000	160 000	151 935,77
1 5	EXCHANGES OF OFFICIALS AND EXPERTS	375 000	375 000	473 630,58
1 7	ENTERTAINMENT AND REPRESENTATION EXPENSES	30 000	20 000	20 000,—
	Title 1 — Total	**6 626 000**	**6 406 391,98**	**6 120 622,14**
2	**BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE**			
2 0	RENTAL OF BUILDINGS AND ASSOCIATED COSTS	2 268 750	535 000	2 259 244,30
2 1	DATA PROCESSING	250 000	340 000	315 370,72
2 2	MOVABLE PROPERTY AND ASSOCIATED COSTS	62 350	171 000	82 654,91
2 3	CURRENT ADMINISTRATIVE EXPENDITURE	190 900	194 000	175 730,28
2 4	POSTAL CHARGES AND TELECOMMUNICATIONS	172 000	180 000	190 812,98
2 5	EXPENDITURE ON FORMAL AND OTHER MEETINGS	30 000	25 000	24 000,—
	Title 2 — Total	**2 974 000**	**1 445 000**	**3 047 813,19**
3	**OPERATING EXPENDITURE**			
3 0	OPERATING EXPENDITURE	5 200 000	5 150 000	4 636 686,13

CEDEFOP

EXPENDITURE

General summary of appropriations (1999 and 1998) and outturn (1997) *(cont'd)*

Title Chapter	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
3 1	PARTICIPATION OF NON-MEMBER STATES IN THE WORK PROGRAMME	246 530	149 046,37	111 064,—
	Title 3 — Total	**5 446 530**	**5 299 046,37**	**4 747 750,13**
	GRAND TOTAL	**15 046 530**	**13 150 438,35**	**13 916 185,46**

CEDEFOP

TITLE 1

STAFF

CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT

Article Item	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
	CHAPTER 1 1			
1 1 0	***Staff holding a post provided for in the list of posts***			
1 1 0 0	Basic salaries	3 949 000	3 400 000	3 345 436,73
1 1 0 1	Family allowances	450 000	446 000	392 891,13
1 1 0 2	Expatriation and foreign residence allowances	560 000	500 000	478 902,18
1 1 0 3	Secretarial allowance	41 000	37 000	33 110,72
	Article 1 1 0 — Total	5 000 000	4 383 000	4 250 340,76
1 1 1	***Auxiliary and local staff***			
1 1 1 0	Auxiliary staff	295 000	395 000	148 500,—
1 1 1 2	Local staff	180 000	203 000	168 450,25
	Article 1 1 1 — Total	475 000	598 000	316 950,25
1 1 3	***Employers' social security contributions***			
1 1 3 0	Insurance against sickness	137 000	115 000	112 394,76
1 1 3 1	Insurance against occupational disease and accidents	31 000	30 000	21 467,82
1 1 3 2	Insurance against unemployment	18 000	18 000	10 354,76
1 1 3 3	Constitution or maintenance of pension rights	p.m.	p.m.	0,—
	Article 1 1 3 — Total	186 000	163 000	144 217,34

CEDEFOP

CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT *(cont'd)*

Article Item	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
1 1 4	***Miscellaneous allowances and grants***			
1 1 4 0	Childbirth allowances and death grants	1 000	1 000	395,51
1 1 4 1	Travel expenses for annual leave	220 000	194 000	200 000,—
1 1 4 5	Special allowance for accounting officers and administrators of advance funds	p.m.	p.m.	0,—
	Article 1 1 4 — Total	221 000	195 000	200 395,51
1 1 5	***Overtime***	1 000	1 000	182,72
1 1 7	***Supplementary services***			
1 1 7 0	Freelance interpreters and conference officers	20 000	10 000	10 293,05
1 1 7 5	Support services for the translation service	24 000	30 000	32 744,21
1 1 7 6	Other services and work sent out for translation and typing	64 000	90 000	176 197,80
	Article 1 1 7 — Total	108 000	130 000	219 235,06
1 1 8	***Allowances and expenses on entering and leaving the service and on transfer***			
1 1 8 0	Miscellaneous expenditure on recruitment	10 000	68 000	33 761,79
1 1 8 1	Travel expenses (including members of the family)	20 000	20 000	11 699,82
1 1 8 2	Installation, resettlement and transfer allowances	45 000	85 000	82 663,53
1 1 8 3	Removal expenses	20 000	230 000	136 084,77
1 1 8 4	Temporary daily subsistence allowances	25 000	45 000	68 590,07
	Article 1 1 8 — Total	120 000	448 000	332 799,98
1 1 9	***Salary weightings***	– 344 000	– 361 608,02	– 199 065,83
	CHAPTER 1 1 — TOTAL	5 767 000	5 556 391,98	5 265 055,79

CEDEFOP

CHAPTER 1 3 — MISSIONS AND DUTY TRAVEL

CHAPTER 1 4 — SOCIOMEDICAL INFRASTRUCTURE

CHAPTER 1 5 — EXCHANGES OF OFFICIALS AND EXPERTS

Article Item	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
	CHAPTER 1 3			
1 3 0	***Mission expenses, duty travel expenses and other ancillary expenses***	300 000	295 000	210 000,—
	CHAPTER 1 3 — TOTAL	300 000	295 000	210 000,—
	CHAPTER 1 4			
1 4 0	***Special assistance grants***	p.m.	p.m.	0;—
1 4 2	***Restaurants and canteens***	20 000	20 000	27 820,23
1 4 3	***Medical service***	10 000	10 000	7 197,40
1 4 4	***Language courses, retraining and further vocational training***	94 000	100 000	99 563,63
1 4 9	***Other expenditure***	30 000	30 000	17 354,51
	CHAPTER 1 4 — TOTAL	154 000	160 000	151 935,77
	CHAPTER 1 5			
1 5 2	***Staff exchanges between the Centre and public sectors***			
1 5 2 0	National and international officials and private sector staff temporarily seconded to the Centre	375 000	375 000	473 630,58
1 5 2 1	Institution officials temporarily assigned to national civil services, to international organizations or to public or private institutions or undertakings	p.m.	p.m.	0,—
	Article 1 5 2 — Total	375 000	375 000	473 630,58
	CHAPTER 1 5 — TOTAL	375 000	375 000	473 630,58

CEDEFOP

CHAPTER 1 7 — ENTERTAINMENT AND REPRESENTATION EXPENSES

Article Item	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
	CHAPTER 1 7			
1 7 0	***Entertainment and representation expenses***	30 000	20 000	20 000,—
	CHAPTER 1 7 — TOTAL	30 000	20 000	20 000,—
	Title 1 — Total	**6 626 000**	**6 406 391,98**	**6 120 622,14**

CEDEFOP

TITLE 1

STAFF

CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT

1 1 0 *Staff holding a post provided for in the list of posts*

1 1 0 0 Basic salaries

Appropriations 1999	Appropriations 1998	Outturn 1997
3 949 000	3 400 000	3 345 436,73

Remarks

This appropriation is intended to cover basic salaries of the staff, as listed in the attached table, based on the actual regulations and on the probable adjustments.

1 1 0 1 Family allowances

Appropriations 1999	Appropriations 1998	Outturn 1997
450 000	446 000	392 891,13

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6. 8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Articles 6 to 8 of Annex IV thereto.

These family allowances comprise:

— head of household allowance,

— dependent child allowance or other dependents,

— education allowance.

1 1 0 2 Expatriation and foreign residence allowances

Appropriations 1999	Appropriations 1998	Outturn 1997
560 000	500 000	478 902,18

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 10 of Annex IV thereto.

The expatriation allowance is equal to 16 % of the aggregate of the basic salary, the head of household allowance and the dependent child allowance.

1 1 0 3 Secretarial allowance

Appropriations 1999	Appropriations 1998	Outturn 1997
41 000	37 000	33 110,72

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 9c of Annex IV thereto.

CEDEFOP

CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT *(cont'd)*

1 1 1 Auxiliary and local staff

1 1 1 0 Auxiliary staff

Appropriations 1999	Appropriations 1998	Outturn 1997
295 000	395 000	148 500

Remarks

Conditions of employment of other servants of the European Communities, and in particular Article 3 and Title III thereof.

This appropriation is intended to cover the remuneration of auxiliary staff and the institution's social security contributions, excluding the amounts paid in the form of weightings, which are charged to Item 1 1 9 0.

1 1 1 2 Local staff

Appropriations 1999	Appropriations 1998	Outturn 1997
180 000	203 000	168 450,25

Remarks

Conditions of employment of other servants of the European Communities, and in particular Article 4 and Title IV thereof.

This appropriation is intended to cover the remuneration of local staff and the institution's social security contributions.

1 1 3 Employers' social security contributions

1 1 3 0 Insurance against sickness

Appropriations 1999	Appropriations 1998	Outturn 1997
137 000	115 000	112 394,76

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 38 (1) and (2) thereof.

This appropriation is intended to cover employers' national social security contributions or employers' contributions towards the insurance against sickness costs borne by the Centre.

1 1 3 1 Insurance against occupational disease and accidents

Appropriations 1999	Appropriations 1998	Outturn 1997
31 000	30 000	21 467,82

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 38a thereof.

This appropriation is intended to cover employers' national social security contributions or employers' contributions towards the insurance against occupational disease and accident costs borne by the Centre.

CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT *(cont'd)*

1 1 3 *(cont'd)*

1 1 3 2 Insurance against unemployment

Appropriations 1999	Appropriations 1998	Outturn 1997
18 000	18 000	10 354,76

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 46a thereof.

This appropriation is intended to cover employers' national social security contributions or employers' contributions towards the insurance against unemployment costs borne by the Centre.

1 1 3 3 Constitution or maintenance of pension rights

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	0,—

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 37 of Annex VI thereto.

1 1 4 ***Miscellaneous allowances and grants***

1 1 4 0 Childbirth allowances and death grants

Appropriations 1999	Appropriations 1998	Outturn 1997
1 000	1 000	395,51

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Articles 39 and 40 thereof.

1 1 4 1 Travel expenses for annual leave

Appropriations 1999	Appropriations 1998	Outturn 1997
220 000	194 000	200 000

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 15 of Annex IV thereto.

CEDEFOP

CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT *(cont'd)*

1 1 4 *(cont'd)*

1 1 4 5 Special allowance for accounting officers and administrators of advance funds

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	0,—

1 1 5 ***Overtime***

Appropriations 1999	Appropriations 1998	Outturn 1997
1 000	1 000	182,72

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of The European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Annex II thereto.

Overtime worked by staff in categories C and D shall entitle him/her to compensatory leave or to remuneration at the hourly rate. The same applies to local staff, when overtime is not offset by time off.

1 1 7 ***Supplementary services***

1 1 7 0 Freelance interpreters and conference officers

Appropriations 1999	Appropriations 1998	Outturn 1997
20 000	10 000	10 293,05

Remarks

This appropriation is intended to cover the fees and travel expenses of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters.

1 1 7 5 Support services for the translation service

Appropriations 1999	Appropriations 1998	Outturn 1997
24 000	30 000	32 744,21

Remarks

This appropriation is intended to cover the services of freelance or temporary translators and typing or other work sent out by the translation service.

1 1 7 6 Other services and work sent out for translation and typing

Appropriations 1999	Appropriations 1998	Outturn 1997
64 000	90 000	176 197,80

Remarks

This appropriation is intended to cover:

— the employment of temporary staff, particularly telephone operators and shorthand typists,

CEDEFOP

CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT *(cont'd)*

1 1 7 *(cont'd)*

1 1 7 6 *(cont'd)*

— reproduction and typing which is sent out because it cannot be handled by the Centre,

— the cost of computer typesetting for explanatory and supporting documents for the Centre's own requirements and for submission to the budgetary authority.

1 1 8 Allowances and expenses on entering and leaving the service and on transfer

1 1 8 0 Miscellaneous expenditure on recruitment

Appropriations 1999	Appropriations 1998	Outturn 1997
10 000	68 000	33 761,79

Remarks

This appropriation is intended to cover expenditure arising from recruitment procedures, including publication costs, travel and subsistence expenses of candidates called upon to fill a vacant post, the organization of group recruitment tests and expenditure for medical examinations upon recruitment.

1 1 8 1 Travel expenses (including members of the family)

Appropriations 1999	Appropriations 1998	Outturn 1997
20 000	20 000	11 699,82

Remarks

This appropriation is intended to cover the reimbursement of travelling expenses due to the official upon taking up his duties, leaving the Centre or being transferred. It also covers the travelling expenses of members of his family.

1 1 8 2 Installation, resettlement and transfer allowances

Appropriations 1999	Appropriations 1998	Outturn 1997
45 000	85 000	82 663,53

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Articles 11 and 12 of Annex IV thereto.

This appropriation is intended to cover:

— installation allowance,

— resettlement allowance,

due to an official when he is obliged to change residence after taking up his appointment or when transferred to a new place of work or when he ends his service with the Centre and resettles in a new place.

1 1 8 3 Removal expenses

Appropriations 1999	Appropriations 1998	Outturn 1997
20 000	230 000	136 084,77

CEDEFOP

CHAPTER 1 1 — STAFF IN ACTIVE EMPLOYMENT *(cont'd)*

1 1 8 *(cont'd)*

1 1 8 3 *(cont'd)*

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 16 of Annex IV thereto.

This appropriation is intended to cover the reimbursement of removal expenses due to officials.

1 1 8 4 Temporary daily subsistence allowances

Appropriations 1999	Appropriations 1998	Outturn 1997
25 000	45 000	68 590,07

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 17 of Annex IV thereto.

This appropriation is intended to cover the payment of temporary daily subsistence allowances.

1 1 9 ***Salary weightings***

Appropriations 1999	Appropriations 1998	Outturn 1997
– 344 000	– 361 608,02	– 199 065,83

Remarks

This appropriation is intended to cover the payment of salary weightings pursuant to the decisions taken by the Council.

CHAPTER 1 3 — MISSIONS AND DUTY TRAVEL

1 3 0 ***Mission expenses, duty travel expenses and other ancillary expenses***

Appropriations 1999	Appropriations 1998	Outturn 1997
300 000	295 000	210 000,—

Remarks

This appropriation is intended to cover mission expenses for Centre staff.

CHAPTER 1 4 — SOCIOMEDICAL INFRASTRUCTURE

1 4 0 ***Special assistance grants***

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	0,—

CHAPTER 1 4 — SOCIOMEDICAL INFRASTRUCTURE *(cont'd)*

1 4 2 Restaurants and canteens

Appropriations 1999	Appropriations 1998	Outturn 1997
20 000	20 000	27 820,23

1 4 3 Medical service

Appropriations 1999	Appropriations 1998	Outturn 1997
10 000	10 000	7 197,40

Remarks

Council Regulation (ECSC, EEC, Euratom) No 1859/76 of 29 June 1976 laying down the conditions of employment of staff of the European Centre for the Development of Vocational Training (OJ No L 214, 6.8.1976, p. 1), as last amended by Regulation (Euratom, ECSC, EEC) No 679/87 (OJ No L 72, 14.3.1987, p. 1), and in particular Article 30 (2) thereof.

This appropriation is intended to cover expenses for compulsory yearly medical examinations of the staff.

1 4 4 Language courses, retraining and further vocational training

Appropriations 1999	Appropriations 1998	Outturn 1997
94 000	100 000	99 563,63

Remarks

This appropriation is intended to cover the financial contribution of the Centre to the costs of further training for members of the staff.

1 4 9 Other expenditure

Appropriations 1999	Appropriations 1998	Outturn 1997
30 000	30 000	17 354,51

CHAPTER 1 5 — EXCHANGES OF OFFICIALS AND EXPERTS

1 5 2 Staff exchanges between the Centre and public sectors

1 5 2 0 National and international officials and private sector staff temporarily seconded to the Centre

Appropriations 1999	Appropriations 1998	Outturn 1997
375 000	375 000	473 630,58

Remarks

The rules adopted by the Commission governing designation, remuneration and other financial conditions of officials are applied analogously.

This appropriation is intended to cover the costs of national officials and other experts on secondment to the Centre and their temporary employment in its services.

CEDEFOP

CHAPTER 1 5 — EXCHANGES OF OFFICIALS AND EXPERTS *(cont'd)*

1 5 2 *(cont'd)*

1 5 2 1 Institution officials temporarily assigned to national civil services, to international organizations or to public or private institutions or undertakings

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	0,—

Remarks

This item is intended to cover the reimbursement of supplementary expenses incurred by staff of the Centre on secondment and the cost of training schemes.

CHAPTER 1 7 — ENTERTAINMENT AND REPRESENTATION EXPENSES

1 7 0 ***Entertainment and representation expenses***

Appropriations 1999	Appropriations 1998	Outturn 1997
30 000	20 000	20 000,—

Remarks

This appropriation is intended to cover representation expenses.

CEDEFOP

TITLE 2

BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

CHAPTER 2 0 — RENTAL OF BUILDINGS AND ASSOCIATED COSTS

CHAPTER 2 1 — DATA PROCESSING

Article Item	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
	CHAPTER 2 0			
2 0 0	***Rent***			
2 0 0 0	Rent	204 750	273 000	273 000,—
2 0 0 1	Deposits	p.m.	p.m.	0,—
	Article 2 0 0 — Total	204 750	273 000	273 000,—
2 0 1	***Insurance***	15 000	5 000	2 000,—
2 0 2	***Water, gas, electricity and heating***	56 000	32 000	23 000,—
2 0 3	***Cleaning and maintenance***	145 000	92 000	87 513,42
2 0 4	***Fitting-out of premises***	20 000	7 000	16 967,09
2 0 5	***Security and surveillance of the buildings***	74 000	37 000	56 000,—
2 0 7	***Construction of buildings***	1 750 000	84 000	1 799 937,—
2 0 9	***Other expenditure***	4 000	5 000	826,79
	CHAPTER 2 0 — TOTAL	2 268 750	535 000	2 259 244,30
	CHAPTER 2 1			
2 1 0	***Equipment, costs for equipment and data-processing operations***			
2 1 0 0	Data-Processing equipment	115 000	193 000	149 954,31
2 1 0 1	Software development	70 000	100 000	69 525,52

CEDEFOP

CHAPTER 2 1 — DATA PROCESSING *(cont'd)*

CHAPTER 2 2 — MOVABLE PROPERTY AND ASSOCIATED COSTS

Article Item	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
2 1 0	*(cont'd)*			
2 1 0 2	Other external services	65 000	47 000	95 890,89
	Article 2 1 0 — Total	250 000	340 000	315 370,72
	CHAPTER 2 1 — TOTAL	250 000	340 000	315 370,72
	CHAPTER 2 2			
2 2 0	***Technical installations and electronic office equipment***			
2 2 0 0	New purchases of technical equipment and installations	p.m.	50 000	23 935,91
2 2 0 1	Renewal of technical equipment and installations	19 800	12 000	0,—
2 2 0 2	Hire of technical equipment and installations	p.m.	p.m.	0,—
2 2 0 3	Maintenance, use and repair of technical equipment and installations	15 000	12 000	17 000,—
2 2 0 4	Electronic office equipment	3 000	9 000	4 000,—
	Article 2 2 0 — Total	37 800	83 000	44 935,91
2 2 1	***Furniture***			
2 2 1 0	New purchases of furniture	p.m.	7 000	11 000,—
2 2 1 1	Renewal of furniture	5 550	16 000	8 676,23
2 2 1 2	Hire of furniture	p.m.	p.m.	0,—
2 2 1 3	Maintenance, use and repair of furniture	p.m.	p.m.	0,—
	Article 2 2 1 — Total	5 550	23 000	19 676,23

CEDEFOP

CHAPTER 2 2 — MOVABLE PROPERTY AND ASSOCIATED COSTS *(cont'd)*

CHAPTER 2 3 — CURRENT ADMINISTRATIVE EXPENDITURE

Article Item	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
2 2 3	***Transport equipment***			
2 2 3 0	New purchases of transport equipment	p.m.	22 500	0,—
2 2 3 1	Renewal of transport equipment	p.m.	24 500	0,—
2 2 3 2	Hire of transport equipment	p.m.	p.m.	178,18
2 2 3 3	Maintenance, use and repair of transport equipment	8 000	7 000	10 000,—
	Article 2 2 3 — Total	8 000	54 000	10 178,18
2 2 5	***Documentation and library expenditure***			
2 2 5 0	Library expenses, purchase of books	6 000	6 000	4 000,—
2 2 5 1	Special library, documentation and reproduction equipment	2 000	2 000	1 636,64
2 2 5 2	Subcriptions to newspapers and periodicals	2 000	2 000	1 996,27
2 2 5 4	Binding and storage of library books	1 000	1 000	231,68
	Article 2 2 5 — Total	11 000	11 000	7 864,59
	CHAPTER 2 2 — TOTAL	62 350	171 000	82 654,91
	CHAPTER 2 3			
2 3 0	***Stationery and office supplies***	45 000	56 000	42 000,—
2 3 2	***Financial charges***			
2 3 2 0	Bank charges	40 000	42 000	54 522,83
2 3 2 1	Exchange rate losses	p.m.	p.m.	0,—

CEDEFOP

CHAPTER 2 3 — CURRENT ADMINISTRATIVE EXPENDITURE *(cont'd)*

CHAPTER 2 4 — POSTAL CHARGES AND TELECOMMUNICATIONS

Article Item	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
2 3 2	*(cont'd)*			
2 3 2 9	Other financial charges	p.m.	p.m.	0,—
	Article 2 3 2 — Total	40 000	42 000	54 522,83
2 3 3	***Legal expenses***	40 000	40 000	15 997,39
2 3 4	***Damages***	p.m.	p.m.	0,—
2 3 5	***Other administrative expenditure***			
2 3 5 0	Miscellaneous insurance	9 000	4 000	1 227,82
2 3 5 1	Uniforms and working clothes	2 000	2 000	1 000,—
2 3 5 3	Departmental removals	1 900	2 000	2 282,24
2 3 5 4	Petty expenses	10 000	7 000	4 000,—
	Article 2 3 5 — Total	22 900	15 000	8 510,06
2 3 9	***Publications***	43 000	41 000	54 700,—
	CHAPTER 2 3 — TOTAL	190 900	194 000	175 730,28
	CHAPTER 2 4			
2 4 0	***Postage on correspondence and delivery charges***	57 000	57 000	79 617,62
2 4 1	***Telecommunications***			
2 4 1 0	Telecommunications subscriptions and charges	115 000	120 000	104 999,31
2 4 1 1	Purchase and installation of telecommunications equipment and material		3 000	6 196,05
	Article 2 4 1 — Total	115 000	123 000	111 195,36
	CHAPTER 2 4 — TOTAL	172 000	180 000	190 812,98

CEDEFOP

CHAPTER 2 5 — EXPENDITURE ON FORMAL AND OTHER MEETINGS

Article Item	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
	CHAPTER 2 5			
2 5 0	***Formal and informal meetings***	30 000	25 000	24 000,—
	CHAPTER 2 5 — TOTAL	30 000	25 000	24 000,—
	Title 2 — Total	**2 974 000**	**1 445 000**	**3 047 813,19**

CEDEFOP

TITLE 2

BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE

CHAPTER 2 0 — RENTAL OF BUILDINGS AND ASSOCIATED COSTS

2 0 0 ***Rent***

2 0 0 0 Rent

Appropriations 1999	Appropriations 1998	Outturn 1997
204 750	273 000	273 000,—

Remarks

This appropriation is intended to cover the payment of rents relating to occupied buildings or parts of buildings.

2 0 0 1 Deposits

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	0,—

2 0 1 ***Insurance***

Appropriations 1999	Appropriations 1998	Outturn 1997
15 000	5 000	2 000,—

Remarks

This appropriation is intended to cover the various insurance contracts relating to occupied buildings or parts of buildings.

2 0 2 ***Water, gas, electricity and heating***

Appropriations 1999	Appropriations 1998	Outturn 1997
56 000	32 000	23 000,—

Remarks

This appropriation is intended to cover current expenditure.

2 0 3 ***Cleaning and maintenance***

Appropriations 1999	Appropriations 1998	Outturn 1997
145 000	92 000	87 513,42

Remarks

This appropriation is intended to cover costs of cleaning and upkeep of the premises used by the Centre (rooms, lift, heating system, air-conditioning, electricity and water).

CEDEFOP

CHAPTER 2 0 — RENTAL OF BUILDINGS AND ASSOCIATED COSTS *(cont'd)*

2 0 4 ***Fitting-out of premises***

Appropriations 1999	Appropriations 1998	Outturn 1997
20 000	7 000	16 967,09

Remarks

This appropriation is intended to cover the fitting out of premises and alterations to the partitions in the building.

2 0 5 ***Security and surveillance of the buildings***

Appropriations 1999	Appropriations 1998	Outturn 1997
74 000	37 000	56 000,—

2 0 7 ***Construction of buildings***

Appropriations 1999	Appropriations 1998	Outturn 1997
1 750 000	84 000	1 799 937,—

Remarks

New article

This appropriation is intended to cover the costs of the construction of buildings.

2 0 9 ***Other expenditure***

Appropriations 1999	Appropriations 1998	Outturn 1997
4 000	5 000	826,79

Remarks

This appropriation is intended to cover other current expenditure on buildings not specifically provided for, in particular taxes and road charges, sanitation, removal of refuse, chimney-sweeping charges, etc.

CHAPTER 2 1 — DATA PROCESSING

2 1 0 ***Equipment, costs for equipment and data-processing operations***

2 1 0 0 Data-Processing equipment

Appropriations 1999	Appropriations 1998	Outturn 1997
115 000	193 000	149 954,31

Remarks

This appropriation is intended to cover the purchase/rental of computers and peripherals.

It also covers the costs for servicing, operating, repair, data media, documentation, other materials, etc.

CEDEFOP

CHAPTER 2 1 — DATA PROCESSING *(cont'd)*

2 1 0 *(cont'd)*

2 1 0 1 Software development

Appropriations 1999	Appropriations 1998	Outturn 1997
70 000	100 000	69 525,52

Remarks

This appropriation is intended to cover the cost of computer service and consultancy firms in particular for:

— the maintenance of existing applications,

— the creation of new applications and the expansion of existing applications (feasibility study, analysis, programming, implementation, etc.),

— purchase, rental and maintenance of programme packages and software, etc.

2 1 0 2 Other external services

Appropriations 1999	Appropriations 1998	Outturn 1997
65 000	47 000	95 890,89

Remarks

This appropriation is intended to cover the cost of external data-processing staff (operators, data-processing managers, system engineers, staff for data input, etc.).

CHAPTER 2 2 — MOVABLE PROPERTY AND ASSOCIATED COSTS

2 2 0 ***Technical installations and electronic office equipment***

2 2 0 0 New purchases of technical equipment and installations

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	50 000	23 935,91

Remarks

This appropriation is intended to cover expenditure on audiovisual, reproduction, archive, library and interpreting equipment.

2 2 0 1 Renewal of technical equipment and installations

Appropriations 1999	Appropriations 1998	Outturn 1997
19 800	12 000	0,—

Remarks

This appropriation is intended to cover the replacement of, in particular:

— audiovisual, reproduction, archive, library and interpreting equipment, namely booths, headsets and switching units for simultaneous translation facilities,

— various tools for building maintenance workshops.

CEDEFOP

CHAPTER 2 2 — MOVABLE PROPERTY AND ASSOCIATED COSTS *(cont'd)*

2 2 0 *(cont'd)*

2 2 0 2 Hire of technical equipment and installations

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	0,—

Remarks

This appropriation is intended to cover the hire of equipment whose purchase is either uneconomical or difficult because of budgetary restrictions.

2 2 0 3 Maintenance, use and repair of technical equipment and installations

Appropriations 1999	Appropriations 1998	Outturn 1997
15 000	12 000	17 000

Remarks

This appropriation is intended to cover expenditure relating to the maintenance and repair of the equipment referred to in Items 2 2 0 0 to 2 2 0 2.

2 2 0 4 Electronic office equipment

Appropriations 1999	Appropriations 1998	Outturn 1997
3 000	9 000	4 000

Remarks

This appropriation is intended to cover expenditure on the purchase, hire, installation, maintenance and repair of electronic office equipment such as calculators typewriters, word processors, electronic photocopiers, mini computers, microcopiers, microfiche reader-printers, fax machines, large-scale reproduction facilities, etc., as well as expenditure on documentation and supplies, etc.

2 2 1 ***Furniture***

2 2 1 0 New purchases of furniture

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	7 000	11 000

Remarks

This appropriation is intended to cover the purchase of new furniture.

2 2 1 1 Renewal of furniture

Appropriations 1999	Appropriations 1998	Outturn 1997
5 550	16 000	8 676,23

CEDEFOP

CHAPTER 2 2 — MOVABLE PROPERTY AND ASSOCIATED COSTS *(cont'd)*

2 2 1 *(cont'd)*

2 2 1 1 *(cont'd)*

Remarks

This appropriation is intended to cover the renewal of furniture.

2 2 1 2 Hire of furniture

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	0,—

Remarks

This item is intended to cover the hire of furniture.

2 2 1 3 Maintenance, use and repair of furniture

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	0,—

Remarks

This appropriation is intended to cover the maintenance and repair of furniture.

2 2 3 ***Transport equipment***

2 2 3 0 New purchases of transport equipment

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	22 500	0,—

2 2 3 1 Renewal of transport equipment

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	24 500	0,—

2 2 3 2 Hire of transport equipment

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	178,18

Remarks

This appropriation is intended to cover the hiring of motor vehicles when the need arises (conferences, etc.).

CEDEFOP

CHAPTER 2 2 — MOVABLE PROPERTY AND ASSOCIATED COSTS *(cont'd)*

2 2 3 *(cont'd)*

2 2 3 3 Maintenance, use and repair of transport equipment

Appropriations 1999	Appropriations 1998	Outturn 1997
8 000	7 000	10 000,—

Remarks

This appropriation is intended to cover the cost of running and maintaining the official vehicles.

2 2 5 ***Documentation and library expenditure***

2 2 5 0 Library expenses, purchase of books

Appropriations 1999	Appropriations 1998	Outturn 1997
6 000	6 000	4 000,—

Remarks

This appropriation is intended to cover the purchase of books, documents and other non-periodic publications and the updating of existing volumes required by the Centre's departments.

2 2 5 1 Special library, documentation and reproduction equipment

Appropriations 1999	Appropriations 1998	Outturn 1997
2 000	2 000	1 636,64

Remarks

This appropriation is intended to cover special library equipment (card indexes, shelving, catalogue units, etc.).

2 2 5 2 Subcriptions to newspapers and periodicals

Appropriations 1999	Appropriations 1998	Outturn 1997
2 000	2 000	1 996,27

2 2 5 4 Binding and storage of library books

Appropriations 1999	Appropriations 1998	Outturn 1997
1 000	1 000	231,68

Remarks

This appropriation is intended to cover the cost of binding and other expenditure necessary for the preservation of books and publications.

CEDEFOP

CHAPTER 2 3 — CURRENT ADMINISTRATIVE EXPENDITURE

2 3 0 Stationery and office supplies

Appropriations 1999	Appropriations 1998	Outturn 1997
45 000	56 000	42 000,—

Remarks

This appropriation is intended to cover the cost of photocopying, supplies for the reproduction equipment, paper and office supplies.

2 3 2 Financial charges

2 3 2 0 Bank charges

Appropriations 1999	Appropriations 1998	Outturn 1997
40 000	42 000	54 522,83

2 3 2 1 Exchange rate losses

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	0,—

Remarks

This item is intended to cover exchange rate losses incurred by the Centre in the management of its budget, in so far as these losses cannot be offset against exchange rate gains.

2 3 2 9 Other financial charges

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	0,—

2 3 3 Legal expenses

Appropriations 1999	Appropriations 1998	Outturn 1997
40 000	40 000	15 997,39

2 3 4 Damages

Appropriations 1999	Appropriations 1998	Outturn 1997
p.m.	p.m.	0,—

CEDEFOP

CHAPTER 2 3 — CURRENT ADMINISTRATIVE EXPENDITURE *(cont'd)*

2 3 5 Other administrative expenditure

2 3 5 0 Miscellaneous insurance

Appropriations 1999	Appropriations 1998	Outturn 1997
9 000	4 000	1 227,82

Remarks

This appropriation is intended to cover various insurances (e.g. injury to third parties, burglary, etc.).

2 3 5 1 Uniforms and working clothes

Appropriations 1999	Appropriations 1998	Outturn 1997
2 000	2 000	1 000,—

Remarks

This item is intended to cover the purchase, care and cleaning of uniforms and working clothes.

2 3 5 3 Departmental removals

Appropriations 1999	Appropriations 1998	Outturn 1997
1 900	2 000	2 282,24

Remarks

This appropriation is intended to cover the costs of moving furniture/equipment within the building.

2 3 5 4 Petty expenses

Appropriations 1999	Appropriations 1998	Outturn 1997
10 000	7 000	4 000,—

Remarks

This appropriation is intended to cover other administrative expenditure not specifically provided for.

2 3 9 Publications

Appropriations 1999	Appropriations 1998	Outturn 1997
43 000	41 000	54 700,—

Remarks

Council Regulation No 1416/76 of 1 June 1976 on the financial provisions applying to the European Centre for the Development of Vocational Training (OJ No L 164, 24.6.1976, p. 1), as amended by Regulation (EEC) No 1948/93 (OJ No L 181, 23.7.1993, p. 15).

CEDEFOP

CHAPTER 2 3 — CURRENT ADMINISTRATIVE EXPENDITURE *(cont'd)*

2 3 9 *(cont'd)*

This appropriation is intended to cover publishing expenses not covered in Chapter 3, in particular expenses for the publication of the revenue and expenditure of the Centre in the 'Official Journal of the European Communities' according to Article 14 second subparagraph of the financial provisions.

CHAPTER 2 4 — POSTAL CHARGES AND TELECOMMUNICATIONS

2 4 0 ***Postage on correspondence and delivery charges***

Appropriations 1999	Appropriations 1998	Outturn 1997
57 000	57 000	79 617,62

Remarks

This appropriation is intended to cover expenditure for postal and delivery charges including the sending of parcels.

2 4 1 ***Telecommunications***

2 4 1 0 Telecommunications subscriptions and charges

Appropriations 1999	Appropriations 1998	Outturn 1997
115 000	120 000	104 999,31

Remarks

This appropriation is intended to cover fixed rental costs, the cost of communications, maintenance fees and the repair and maintenance of equipment.

2 4 1 1 Purchase and installation of telecommunications equipment and material

Appropriations 1999	Appropriations 1998	Outturn 1997
	3 000	6 196,05

Remarks

This appropriation is intended to cover expenditure on telecommunications equipment, including wiring: it encompasses purchases, hire, installation, maintenance, documentation, etc.

CHAPTER 2 5 — EXPENDITURE ON FORMAL AND OTHER MEETINGS

2 5 0 ***Formal and informal meetings***

Appropriations 1999	Appropriations 1998	Outturn 1997
30 000	25 000	24 000,—

CEDEFOP

TITLE 3

OPERATING EXPENDITURE

CHAPTER 3 0 — OPERATING EXPENDITURE

Article Item	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
	CHAPTER 3 0			
3 0 0	***Establishment of operational documentation***			
3 0 0 0	Documentation	290 000	270 000	219 254,—
3 0 0 1	Computerization	110 000	50 000	115 908,38
	Article 3 0 0 — Total	400 000	320 000	335 162,38
3 0 1	***Dissemination of information***	1 009 000	1 031 000	810 000,—
3 0 2	***Projects on the development and coordination of research work***			
3 0 2 0	Meeting expenses	601 000	621 000	510 000,—
3 0 2 1	Interpretation expenses	148 000	188 000	149 986,13
	Article 3 0 2 — Total	749 000	809 000	659 986,13
3 0 3	***Pilot studies and projects***	1 200 000	1 261 000	1 143 114,48
3 0 4	***Translation expenses***	442 000	384 000	395 000,—
3 0 5	***Management board meetings***	200 000	175 000	200 000,—
3 0 6	***Programme of exchange visits by training specialists***	1 200 000	1 170 000	1 093 423,14
	CHAPTER 3 0 — TOTAL	5 200 000	5 150 000	4 636 686,13

CEDEFOP

CHAPTER 3 1 — PARTICIPATION OF NON-MEMBER STATES IN THE WORK PROGRAMME

Article Item	Heading	Appropriations 1999	Appropriations 1998	Outturn 1997
	CHAPTER 3 1			
3 1 0	***Participation of non-member states in the work programme***	246 530	149 046,37	111 064,—
	CHAPTER 3 1 — TOTAL	246 530	149 046,37	111 064,—
	Title 3 — Total	**5 446 530**	**5 299 046,37**	**4 747 750,13**
	GRAND TOTAL	**15 046 530**	**13 150 438,35**	**13 916 185,46**

TITLE 3

OPERATING EXPENDITURE

CHAPTER 3 0 — OPERATING EXPENDITURE

3 0 0 Establishment of operational documentation

3 0 0 0 Documentation

Appropriations 1999	Appropriations 1998	Outturn 1997
290 000	270 000	219 254,—

Remarks

This appropriation is intended to cover the costs involved in setting up an information and documentation system judged to be essential for the satisfactory conduct of the business of the Centre and includes cooperation contracts with specialized institutions, the costs of the acquisition of books, subscriptions to newspapers and journals and telecommunication charges and other fees relating to data bank access and utilization.

3 0 0 1 Computerization

Appropriations 1999	Appropriations 1998	Outturn 1997
110 000	50 000	115 908,38

Remarks

This appropriation is intended to cover the entire cost: installation, maintenance and use of computer software and databases (feasibility studies, analysies, modifications, purchase of standard applications, custom applications, programming and operating, etc.) and running costs (telecommunications, user costs, etc.).

3 0 1 Dissemination of information

Appropriations 1999	Appropriations 1998	Outturn 1997
1 009 000	1 031 000	810 000,—

Remarks

This appropriation is intended to cover the cost of preparing, editing, publishing a Community bulletin on vocational training, the annual report, and other publications of the Centre, including, for example, costs of paper, typing, printing, distribution and other freelance services.

3 0 2 Projects on the development and coordination of research work

3 0 2 0 Meeting expenses

Appropriations 1999	Appropriations 1998	Outturn 1997
601 000	621 000	510 000,—

Remarks

This appropriation is intended to cover the costs of the preparation, holding and follow-up of expert meetings, working groups and conferences which serve to:

— establish clear objectives for the various activities pursued by the Centre,

— ensure that there is a follow-up to these activities,

CEDEFOP

CHAPTER 3 0 — OPERATING EXPENDITURE *(cont'd)*

3 0 2 *(cont'd)*

3 0 2 0 *(cont'd)*

— take stock of the lessons to be drawn,

including costs of freelance typing, printing and reproduction.

3 0 2 1 Interpretation expenses

Appropriations 1999	Appropriations 1998	Outturn 1997
148 000	188 000	149 986,13

Remarks

This appropriation is intended to cover the fees, travel expenses and daily allowances of freelance interpreters and conference technicians including the reimbursement of services provided by Commission interpreters, for all meetings connected with the implementation of the Centre's work programme.

3 0 3 ***Pilot studies and projects***

Appropriations 1999	Appropriations 1998	Outturn 1997
1 200 000	1 261 000	1 143 114,48

Remarks

This appropriation is intended to cover costs of concluding study contracts and the evaluation of experimental measures and pilot projects in accordance with the work programme, including costs of freelance typing.

3 0 4 ***Translation expenses***

Appropriations 1999	Appropriations 1998	Outturn 1997
442 000	384 000	395 000,—

Remarks

This appropriation is intended to cover costs of translations connected with the implementation of the Centre's work programme, including the costs of freelance typing.

3 0 5 ***Management board meetings***

Appropriations 1999	Appropriations 1998	Outturn 1997
200 000	175 000	200 000,—

Remarks

This appropriation is intended to cover operating expenses of the management board and the select committee, also other informal meetings related to the administration of the Centre, including travel and subsistence expenses, the hiring of meeting rooms and interpretation expenses.

CEDEFOP

CHAPTER 3 0 — OPERATING EXPENDITURE *(cont'd)*

3 0 6 ***Programme of exchange visits by training specialists***

Appropriations 1999	Appropriations 1998	Outturn 1997
1 200 000	1 170 000	1 093 423,14

Remarks

Council resolution of 2 June 1983 concerning vocational training measures relating to new information technologies (OJ No C 166, 25.6.1983, p. 1).

Council resolution of 11 July 1983 concerning vocational training policies in the European Communities in the 1980s (OJ No C 193, 20.7.1983, p. 2).

This appropriation is intended to cover the costs (including meetings, interpretation, travel expenses, translations) for the implementation of the programmes pursuant to those resolutions.

CHAPTER 3 1 — PARTICIPATION OF NON-MEMBER STATES IN THE WORK PROGRAMME

3 1 0 ***Participation of non-member states in the work programme***

Appropriations 1999	Appropriations 1998	Outturn 1997
246 530	149 046,37	111 064,—

CEDEFOP

List of posts

Category and grade	1998		1999	
	Permanent posts	Temporary posts	Permanent posts	Temporary posts
A 2	—	1	—	1
A 3	—	1	—	1
A 4	4	3	4	3
A 5	12 (1)	3 (2)	12 (1)	3 (2)
A 6	3 (2)	3	3 (2)	3
A 7	4	2	4	2
A 8	—	—	—	—
Total	23	13	23	13
B 1	4	—	4	—
B 3	3	2	3	2
B 5	4	2	4	2
Total	11	4	11	4
C 1	4	1	4	1
C 2	3	1	3	1
C 3	9	5	9	5
C 4	—	2	—	2
C 5	—	2	—	2
Total	16	11	16	11
D 1	1	—	1	—
D 2	1	1	1	1
Total	2	1	2	1
Grand Total	**52**	**29**	**52**	**29**

(1) Of which seven translators.
(2) Of which one translator.